

Agenda – Meeting 18 Technology Committee Vernon College

December 4, 2015 ▪ 9:00 AM ▪ VER 204/CCC 712

▪ **Call Meeting to Order**

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Instructional Design & Technology Coordinator	Roxie Hill		
Director of College Effectiveness	Betsy Harkey		
Institutional Support Specialist	Jim Binion		
Media Specialist	Gene Frommelt		
Faculty	Jennifer Howard		
Faculty	Dr. Elaine Naylor		
Faculty	Steven Underhill		
Faculty	Sharon Wallace		
Faculty	Richard Warren		
Faculty	Paula Whitman		
Professional Staff	Tina Baker		
Professional Staff/ Division Chair/Classroom Technology Coordinator	Greg Fowler		
Professional Staff	Maria Servin		
Professional Staff	Stephen Stafford		
Professional Staff/IT Specialist	Donna Turney		
Classified Staff	Linda Gregg		
Classified Staff	Patti Jouett		
Classified Staff	Tami Phillips		
Run Business Solutions Rep – IT Support	Kevin Winkle		
Run Business Solutions – Website Support	Tanner Clark (Ad Hoc)		N/A

▪ **Approval of Minutes**

- Meeting 17: October 23, 2015 (Exhibit A, Action Item)

▪ **General Business Reports**

- Director of Quality Enhancement (Chair)
 - Title III Grant – ERP/SIS Task Force Update
 - Student Email Migration
 - Windows 10 pilot
 - Instructure Canvas LMS Update
- Media Specialist (Gene Frommelt)
- Institutional Support Specialist (Jim Binion)
- Run Business Solutions-IT Support (Kevin Winkle)
 - (Exhibit B)
- Website Support (Tanner Clark)
 - (Exhibit C)

▪ **Technology Planning**

- TAPPs (Technology, Applications, Processes, Procedures)
 - Technology
 - Online [Educational Technology Request Form](#)
 - Process
 - Assessment

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- 2015 QERI Survey – December 7th
- Recommendations
 - Policy Updates – page 129 Employee Handbook, cc vs. bcc vs. mail merge confusing language
- Professional Development
 - December Calendar
- **Updates/Reminders**
 - TBD
- **Adjournment**